

Becoming a Manager - Suggested Book List

Module 1 Fundamentals

The Little Book of Management Theories - J McGrath & B Bates
Time to Think - Nancy Kline
The First-Time Manager (7th Ed.) - Belker, McCormick & Topchik
The Essential Manager's Guide (DK)
Psychological Safety - Dan Radecki & Leonie Hull
Thanks for the Feedback - Douglas Stone & Sheila Heen
Daring Greatly - Brené Brown
Dancing at the Edge – Competence, Culture and Organization in the 21st Century - Maureen O'Hara, Graham Leicester
Classic Drucker (HBR Book) – Peter Drucker

Module 2 Self

The Fearless Organization – Amy C. Edmondson
The Four Stages of Psychological Safety – Timothy Clark
Emotional Intelligence – Daniel Goleman
HBR 10 Must Read's – On Emotional Intelligence
Mindset – Changing the way you think to Fulfil your potential – Dr. Carol Dweck

Module 3 Teams

The Discipline of Teams: A Mindbook–Workbook for Delivering – Jon R. Katzenbach & Douglas K. Smith
The Wisdom of Teams: Creating the High-performance Organization - Jon R. Katzenbach & Douglas K. Smith
Teams at the Top: Unleashing the potential of Both teams and individual leaders – Jon R. Katzenbach
Teaming: How organizations learn, innovate, and compete in the knowledge economy – Amy C. Edmondson
Making The Team: A Guide for Managers – Leigh L. Thompson
Coaching the Team at Work – David Clutterbuck
Senior Leadership Teams: What it takes to make them great – Ruth Wageman, Debra A. Nunes, James A. Burruss & J. Richard Hackman
The Five Dysfunctions of a Team – Patrick Lencioni

Module 4 Leadership

Essential managers Leadership (DK)
Leadership team Coaching: Developing Collective Transformational Leadership – Peter Hawkins
Gifts of Leadership: Team Building through Focus and Empathy – Art Horn
Mindful leadership for Dummies
The Future Leader – Jacob Morgan
Act Like A leader, Think Like A Leader – Herminia Ibarra
Positive Psychology at Work: How positive leadership and appreciative inquiry create inspiring organisations – Sarah Lewis
The Leadership Code: Five Rules to Lead By – Dave Ulrich, Norm Smallwood, Kate Sweetman

Module 5 – People & organizations

Difficult Conversations: How to discuss what matters most – Douglas Stone, Bruce patton, Sheila Heen

Crucial Conversations: Tools for Talking when stakes are high – Kerry Patterson, Joseph Grenny, Ron McMillan, Al Switzler

SMART Objective Setting for Managers: A Roadmap – Irial O'Farrell

Miscellaneous

Work Psychology in Action – Anna Sutton